

## Communion Preparation at Our Saviors

### **A Ministry of Hospitality -**

The Communion Preparation Team serves our church by baking the communion bread, setting up the bread & wine for the service, and washing & drying the communion cups used in service. The members of this team are one of the “behind the scenes” key partners of our Life Giving Weekly Worship. They are the ones who work to make sure that all is in place so that the focus can be on God’s Word and Sacraments.

### **Who gets to be on a team?**

We are flexible and include everyone – old and young, male and female! New constellations for teams will be composed of:

- the current participants
- families with children and youth
- confirmation students with parents and siblings
- men, women & young adults
- retired individuals or couples
- households
- Or mixtures of the above

## Guidelines for Communion Preparation

### **Before the Service -**

- One or more team members are assigned to bake bread at home using the recipe provided
- Bread may be prepared and baked on Saturday or fresh on Sunday morning
- Please be at church 20 minutes prior to the beginning of worship in order to prepare for worship.
- Check the bulletin and ask the pastor if there are any special requirements for the service –baptisms, communion by intinction etc.
- Set up the Altar with proper linens and chalices

- Show acolytes where to refill the flagon with wine during communion
- Fill the flagon to the bottom of the spout with wine
- Fill the cruet with white grape juice
- Place the flagon with wine, 2 chalices and 2 bread loaves on the customary table in welcome area.

### **During Service**

- Return to the sanctuary for your own weekly worship service.
- You may want to be one of the first communicants

### **After you have received Communion –**

- Wash and dry the communion cups (that have been brought in by the ushers) in the designated sink in the kitchen. (Yes, you will leave the sanctuary while others are receiving the benediction & singing the final hymn – consider this your personal “benediction of service” as you wash dishes in Jesus’ name.)

### **After Service –**

- Properly dispose of the blessed bread & wine
- Wash and dry the flagon, chalices and cruet
- Return trays with clean cups to the communion cabinet
- Record count of communicants on proper form in the office
- After 8:15 service; set-up for 10:45 service
- After 10:45 service; properly store communion serving pieces and remove flowers from the Altar area
- Soak the wine stained linens in the sink with a little stain remover
- Take the linens home to be laundered (never send to commercial laundry). Do not use starch or bleach. You may use Oxyclean if stains are still present.
- Return linens to church.

## Communion Bread Recipe

3 ¾ cup Whole wheat bread flour  
1 ½ cup White bread flour  
2 tsp. Salt  
2 tsp. Baking Powder  
4 Tbsp. Vegetable Oil  
1 ¾ cup Water  
½ cup Honey

Mix dry ingredients well; cut in oil. Mix honey and water; add to flour and mix well. Divide in fourths and pat into circles (about 8" across) no more than 1" thick. Place 2 loaves on a cookie sheet. Score loaves across the top both vertically & horizontally approximately 1/8 inch deep. Bake at 350 F for approximately 18 minutes. Remove and brush lightly with oil. Return to oven at 400 F and bake 10-15 minutes more (baking times may vary depending on your oven).



Lord, God of Hosts, your Son, Jesus, sent his disciples ahead of Him to prepare all things for the Passover Meal, for the event of his Last Supper.

Like them, I have been given the honor of preparing the special place where the memory of that Sacred Meal will be relived.

May my concern for the prayerfulness of these surroundings, for the order and neatness of this sacred space, for the holy vessels and all that is needed, be my prayerful preparation for this time of worship.

May I not approach this holy service as a mere task but see in it the opportunity to serve You, Lord, as well as the community of worshipers and the ministers of the Altar.

May the work that I am about to perform, while unseen by many, be a source of visible glory and honor to You.

I ask this through our Lord Jesus Christ, who lives with You and the Spirit, forever and ever. Amen

# Communion Preparation

# 101

For:

Men, Women, Children  
Families, young Adults, Households,  
Confirmation Students and Guides



Various mixtures, concoctions &  
jumbles of the above

at Our Savior's  
Lutheran Church,  
Hartland, WI

[www.oursaviorshartland.org](http://www.oursaviorshartland.org)